

MUHLENBERG SCHOOL DISTRICT
Regular Board Meeting Minutes
September 13, 2023
Lecture Hall, Muhlenberg High School
www.muhsdk12.org

Call to Order

The Regular Board Meeting of the Board of Education of the Muhlenberg School District was called to order on Wednesday, September 13, 2023 at 7:11 PM by Board President, Mr. Garrett E. Hyneman.

Members Present

President – Mr. Garrett E. Hyneman
Treasurer - Mr. Richard E. Hoffmaster
Secretary – Mrs. Cindy L. Mengle
Assistant Secretary – Ms. Janet Howard
Member – Mrs. Kristyna Eagle
Member – Mr. J. Tony Lupia, Jr.
Member – Mr. Mark J. Nelson
Member – Mr. Miguel Vasquez
Solicitor – Mr. Brian F. Boland, Esq.
Recording Secretary – Mrs. Tara L. Flowers

Members Absent

Vice President – Mr. Otto W. Voit, III

Administration Present

Superintendent – Dr. Joseph E. Macharola
Assistant Superintendent - Dr. Alan S. Futrick
Business Manager- Shane M. Mathias, CPA
Assistant Business Manager - Ms. Susan Hawkins
Director of Physical Plant – Mr. Ken Patterson
Director of Federal Programs - Dr. Cathy Shappell
Director of Special Education - Ms. Nicole Huntbach
Supervisor of Special Education - Ms. Lori Morris
Supervisor of Special Education - Dr. Janet Heilman
Director of Human Resources - Dr. Jessica Heffner
Director of Pupil Services - Mr. Michael Mish
Licensed Behavior Specialist - Mr. Zachariah Milch
Director of Technology - Mr. Daniel Houck
Director of Food Services - Mr. Carey Kline
Data Administrator – Mr. Kevin Vanino
Athletic Director – Dr. Tim Moyer
Community & Family Outreach Coord. & Distr. Interpreter – Ms. Elizabeth Laviena
High School Principal - Mr. Haniff Skeete
High School Assistant Principal - Ms. Julianna Ciccarelli
Junior High School Principal - Mr. Steven Baylor

Junior High School Assistant Principal - Ms. Jennifer Doyle
Junior High School Assistant Principal - Mr. Daniel Kramer
C.E. Cole Intermediate & Elementary Principal - Mr. Kyle Crater
C.E. Cole Intermediate Assistant Principal - Ms. Jaclyn Bellanca
C.E. Cole Intermediate Assistant Principal - Mr. Joseph Scoboria
Elementary Assistant Principal - Ms. Ginny Hornberger
Elementary Assistant Principal - Ms. Leila McGill
Social Worker - Ms. Lauren Heydt
Social Worker - Ms. Amanda Foulds
Social Worker - Ms. Liliana Moore
Social Worker - Ms. Emily Carmichael

Visitors

Linda Roebuck	Diane Benson
Beth Skrocki	Rick Rankin
Tiffany Price	Liliana Peralta
Rafael Padilla	Tabitha Eckert
Alex Ramos	Tyler Eckert
Carolina Ramos	

Pledge of Allegiance

Mr. Tyler Eckert and Mr. Alexander Ramos led the Pledge of Allegiance.

Educational Presentations

A. Second Reading of Policies - Dr. Joseph E. Macharola

Policy No. 006, *Meetings*

Purpose

Policy 006 was revised to include the revisions under the Voting section. Specifically, the provision regarding "Actions that require the affirmative vote of two-thirds of those voting in the presence of a quorum", has been removed and both items previously under that category:

- Incurring temporary debt (there is no need to specify emergency or non-emergency as the voting requirement is the same)
- Adopting or changing textbooks without the recommendation of the Superintendent

are now categorized under the, "Actions requiring the affirmative votes of two-thirds of the full membership of the Board."

Under the provision regarding, "Actions requiring the affirmative votes of a majority of the full membership of the Board":

- The statement regarding "Combining or reorganizing into a larger school district" has been removed because this action only requires a simple majority.
- The following statements have been added to this section:
 - Approving or denying a charter school application (24 P.S. Sec. 1717-A)
 - Approving or denying a multiple charter school organization application (24 P.S. Sec. 1729.1-A)
 - Establishing joint schools or departments (24 P.S. Sec. 1701)

Policy No. 216.1, *Supplemental Discipline Records*

Purpose

Policy 216.1 was revised to include The revisions are based on 237 PA Code Rule 163. Release of Information to School. The juvenile probation office is required to provide notice to the building principal or his/her designee upon finding a juvenile, who is enrolled in the school entity, to be a delinquent. The Rule addresses requirements for the following:

- The information to be contained in the notice to the school.
- Acknowledgement of the notice of information.
- Procedures for transfer of information upon the student's transfer to another school.
- Maintenance of the information separately from the juvenile's official school record.
- The limited purposes for which the district can use the information.

Policy No. 251, *Students Experiencing Homelessness, Foster Care and Other Educational Instability*

Purpose

Policy 251 was revised to include the only revision to this policy that affects the Students With Disabilities section, which is located at the end of the policy. The final paragraph stating, "Students with an IEP may elect to remain in school until age twenty-one (21) even if the district determines there is an earlier pathway to graduation. Such students may participate in the graduation ceremony with their current graduating class, even if the student elected to remain in school," has been removed from the policy, based on the recommendation of school legal counsel to school districts, who identified this language as potentially problematic.

Graduation requirements for a student with an IEP are based on the IEP team's plan, and may differ from the district's graduation requirements approved for all students. The graduation *Notice of Recommended Educational Placement* (NOREP) issued by a school district is a recommended placement for a student's graduation, but may be challenged by the student or parent/guardian. Students and parents/guardians do not have an automatic right to override a graduation NOREP and continue a student's education in the district until age twenty-one (21).

The remaining paragraph was revised to state: *"Students experiencing educational instability who have an IEP shall maintain the right to special education and the right to graduate either through attainment of credits or through the completion of the goals established in their IEP, in accordance with applicable law, regulations, Board policy, administrative regulations and state guidance."* This additional clause in bold print and referral back to policies 113. Special Education and 217. Graduation address the necessary references related to graduation of a student with an IEP who is also experiencing educational instability.

Policy No. 827, *Conflict of Interest*

Purpose

Policy 827 was revised to include the Corrective action from the monitoring of 22-23 Title grants. Policy 827 was flagged as missing the Mandatory Disclosure: the policy must include language under Reporting Conflicts of Interest - The Superintendent or designee shall report in writing to the federal awarding agency or pass-through entity any potential conflict of interest related to a federal award, in accordance with federal awarding agency policy.

Hearing of Visitors - Muhlenberg School District taxpayers and residents have an opportunity, at this time, to comment on matters of concern, official action, or deliberation which are or may be before the Muhlenberg School Board. The Board retains the option to accept all public comment at this time. Presentations should be limited to two minutes per person. In the event that the Board determines that there is not sufficient time for residents or taxpayers of the School District to comment, the Board may defer the comment period to the next regular meeting.

There were none.

Committee Report

A. Berks County Intermediate Unit – Mr. Miguel Vazquez

There is no report at this time.

B. Reading-Muhlenberg CTC – Mrs. Cindy Mengle

Ms. Mengle discussed the meeting on Monday night, this coming Monday the 18th from 3:30pm to 4:30pm they will have the open house for the new welding building.

C. Berks County Tax Collection Committee – Mr. Shane M. Mathias, CPA

There is no report at this time.

D. PSBA Liaison – Mr. Otto W. Voit, III

There is no report at this time.

E. Muhlenberg Community Library – Ms. Janet Howard

Ms. Howard talked about the Craft Fair coming up at the library the same weekend as homecoming for Muhlenberg on Saturday, October 21st from 8am to 2pm. Ms. Howard reported they are currently looking for someone to coordinate with services; this position impacts the District as they do some amazing things with the children of the District. There are several fundraisers coming up; September 19th at Margheritas, October 17th at Norte Sur (donating 15% of dine-in and take-out sales), November 14th at Anthony's Coal Fired Pizza, and December 12th at Chipotle.

F. Educational Programs – Dr. Alan S. Futrick

Dr. Futrick talked about being back in school and spending the year planning and getting ready for the opening of the new school year. He spoke about the Opening Day for welcoming staff members and introducing 40 new staff to the district as well as coordinating all of the staff members to wear their gold t-shirts to take a staff photo, being the first of many. Dr. Futrick talked about the first day of school going very smooth and was thankful for the opening of the modular units. He commented how when walking inside of them, they don't even seem like modular units. He thanked the custodial staff and Mr. Patterson who pulled this all together. He also thanked the principals and assistant principals for their planning to make that day go smoothly, as well as the district level administrators who helped put that together. Dr. Futrick talked about the social media for Muhlenberg School District as they captured a lot of the first day activities and captured a lot of the District's extra-curricular activities as well. He spoke about the literacy night tomorrow night at C.E. Cole Intermediate and Muhlenberg Elementary Center to highlight the new literacy program, Amplify, the District adopted. He advised Dr. Shappell and her team, Mr. Crater and assistant principals have put in a lot of time and effort for this night. Dr. Futrick advised there was great news to share as C. E. Cole Intermediate was selected as a U.S. News and World Report's Best Middle School as this is something the District is extremely proud of; the work that everybody puts in to provide the high quality education to our students. He spoke about the junior high is not one because it's a junior high and not counted as a middle school. Dr. Futrick talked about how the high school was selected as U.S. News and World Report Best High School a few years ago explained that what changed is the way they count students that go to the CTC and as of this year, the District has 420 students. In looking at the District's economically disadvantaged category in the sixty percentile, however, to them it is showing in the forty percentile. He advised that Dr.

Macharola wrote a letter to the newspaper regarding the article they printed that did not give all of the facts. He spoke how this is a shame, since the District has a great high school and when they are not counting all of the students and their data is kind of "washed" skues the rankings a bit.

Questions/Comments/Concerns:

Dr. Macharola thanked Dr. Futrick for his comments regarding the U.S. News and World report and advised that the District will always be U.S. News and World Report school system and high school, this can never be taken away from the District. He reiterated that when speaking with someone from the U.S. News and World Report, they stated they recalculated the scoring matrix. He talked about the District growing and many of the children and young adults coming into the District did not have the luxury of a Muhlenberg elementary education.; working with a lot of remediation with children that were under-served in their previous school system. Dr. Macharola spoke about this school district as being one of the best, if not the best, schools in Berks County and even in the commonwealth of Pennsylvania. He spoke about the staff being dedicated and how much this District has changed and faced head on; improving and addressing the needs of the District's students.

Mr. Nelson commented on reading the article and how the U.S. News and World Report rated 10% of how a school deals with underserved kids, only 10% of the total method; so regardless of how they calculate it, it should not skew from where the District was at the top. He discussed not caring about the rating because it does not affect the District's funding and not to worry about it. Dr. Futrick advised that he agrees but when someone is pointing it out and saying what's wrong with the District, there's a sense of distress. Dr. Macharola spoke about how he appreciated Mr. Nelson's comments.

Mr. Hyneman spoke about his visit with Dr. Macharola and the modular units, beautiful classrooms, nice hallway, lavatories and would never know it was a temporary building.

Solicitor's Comments – Mr. Brian F. Boland, Esq.

There is no report at this time.

Superintendent's Comments - Dr. Joseph E. Macharola

Dr. Macharola thanked the Board for their continuous support; as well as the police departments from the Muhlenberg Township, the SROs and Chief Horner from Laureldale working on a few issues and thanked them for their involvement, especially at the CTC. Dr. Macahrola thanked the entire community, all of the District administrators, staff, teachers, as the District is off to a great start and will continue to do whatever the District can for the children and give the teachers the proper tools to be successful.

Questions/Comments/Concerns

Mr. Hoffmaster stated that the people of Muhlenberg Township are happy with the police officers being in the schools and the surrounding schools are jealous of Muhlenberg.

Board Business

Personnel

Resolution Nos. 29A – 29M

Moved by Mrs. Eagle and Mr. Hoffmaster, that the Board of Education of the Muhlenberg School District approve **Resolution Nos. 29A through 29M** in their entirety.

Yeas: Mrs. Eagle, Mr. Hoffmaster, Ms. Howard, Mr. Hyneman, Mr. Lupia, Mrs. Mengle, Mr. Nelson, Mr. Vasquez. The motion **carried** unanimously.

29A Professional Appointments

Resolved, that the Board of Education of the Muhlenberg School District approve the following professional appointments:

- a. Ms. Erin Hole, Elementary Teacher (J. Rankin), C.E. Cole Intermediate, effective the first contractual day of the 2023-2024 school year, at a salary of \$76,217 (B+24, 4 Steps from the Top).
- b. Ms. Hailey Jack, Long-Term Substitute Teacher (newly created), C.E. Cole Intermediate, effective the first contractual day of the 2023-2024 school year, at a salary of \$49,186 (B, 17 Steps from the Top).
- c. Ms. Laura Barrall, Math Teacher (K. Foster), Muhlenberg High School, pending release from current employer, at a salary of \$81,523 (M, 3 Steps from the Top), prorated for days worked.
- d. Ms. Samantha Sites, Long-Term Substitute Teacher (R. Williams), C. E. Cole Intermediate, effective the first contractual day of the 2023-2024 school year, at a salary of \$49,186 (B, 17 Steps from the Top).
- e. Mr. George Dunda, Special Education Teacher (L. Snow), Muhlenberg High School, effective the first contractual day of the 2023-2024 school year, at a salary of \$52,895 (B+9, 16 Steps from the Top), given 3.5 years to attain and secure PDE Certification in Special Education.
- f. Ms. Jennifer Biondo, Special Education Teacher (T. Moyer), Muhlenberg High School, effective the first contractual day of the 2023-2024 school year, at a salary of \$76,417 (M, 6 Steps from the Top).
- g. Ms. Tiffani Turk, English Teacher (C. Belizaire), Muhlenberg Junior High School, effective the first contractual day of the 2023-2024 school year, at a salary of \$50,695 (B, 16 Steps from the Top).

- h. Ms. Alyssa Kline, Long-Term Substitute Teacher(J. Vroman), Muhlenberg Junior High School, effective the first contractual day of the 2023-2024 school year, at a salary of \$50,695 (B, 16 Steps from the Top).
- i. Ms. Allecia Stiles, Elementary Teacher (E. Anagnost), C.E. Cole Intermediate, effective the first contractual day of the 2023-2024 school year, at a salary of \$57,694 (M, 17 Steps from the Top).
- j. Ms. Brianna Bodnar, Long-Term Substitute Teacher (newly created), Muhlenberg Elementary Center, effective the first contractual day of the 2023-2024 school year, at a salary of \$49,186 (B, 17 Steps from the Top).
- k. Mr. Christopher Antosy, Computer Science Teacher (J. Fernez), Muhlenberg Junior High School, effective the first contractual day of the 2023-2024 school year, at a salary of \$52,204 (B, 15 Steps from the Top).
- l. Ms. Kylie Torrens, Long-Term Substitute Teacher (J. Fiorito), Muhlenberg Elementary Center, effective the first contractual day of the 2023-2024 school year through on or about December 11, 2023, at a salary of \$49,186 (B, 17 Steps from the Top), prorated for days worked.
- m. Mr. Andrew Stoudt, Long-Term Substitute (M. Moyer), C.E. Cole Intermediate, effective the first contractual day of the 2023-2024 school year, at a salary of \$49,186 (B, 17 Steps from the Top).
- n. Ms. Erica Berger, Long-Term Substitute (A. Hawkins), Muhlenberg Elementary Center, effective the first contractual day of the 2023-2024 school year through on or about January 2, 2024, at a salary of \$49,186 (B, 17 Steps from the Top).
- o. Mr. Brian Garner, Long-Term Substitute Teacher (newly created), Muhlenberg Junior High School, effective August 28, 2023, at a salary of \$49,186 (B, 17 Steps from the Top).
- p. Ms. Tiffany Price, Math Teacher (J. Collins), Muhlenberg High School, pending release from current employer, at a salary of \$91,566 (M + 24, 2 Steps from the Top), prorated for days worked.
- q. Mr. Kevin Maier II, Speech & Language Pathologist (S.Ruiz), Muhlenberg Elementary Center, pending release from current employer, at a salary of \$86,747 (M, Top), prorated for days worked.

29B Classified Appointments

Resolved, that the Board of Education of the Muhlenberg School District approve the following classified appointments:

- a. Mr. Bruce Quillman, Crossing Guard, effective August 28, 2023, at a pay rate of \$19.00 per hour.
- b. Ms. Maria Cedeno, Paraprofessional (R. Rivas), C.E. Cole Intermediate, effective the first contractual day of the 2023-2024 school year, at a pay rate of \$19.71 per hour.

- c. Ms. Francine Galuska, Special Education Paraprofessional (K. Craig), Muhlenberg Junior High School, effective the first contractual day of the 2023-2024 school year, at a pay rate of \$19.71 per hour.
- d. Ms. Jael Rivera, Cafeteria Assistant (P. Fletcher), Muhlenberg Elementary Center, effective the first contractual day of the 2023-2024 school year, at a pay rate of \$16.71 per hour.
- e. Ms. Joleen Borrell, Cafeteria Assistant (L. Clouse), Muhlenberg Elementary Center, effective the first contractual day of the 2023-2024 school year, at a pay rate of \$16.71 per hour.
- f. Ms. Michelle Eaton, Paraprofessional (B. Witte-Mech), Muhlenberg Elementary Center, effective September 5, 2023, at a pay rate of \$19.71 per hour.
- g. Ms. Ciara Pineda, Special Education Paraprofessional (P. Figueroa), Muhlenberg Elementary Center, effective September 5, 2023, at a pay rate of \$19.71 per hour.
- h. Ms. Lori Horst, Cafeteria Worker (newly created), Muhlenberg Junior High School, effective September 18, 2023, at a pay rate of \$19.79 per hour.
- i. Ms. Lori Street, Cafeteria Assistant (newly created), C.E. Cole Intermediate, effective September 11, 2023, at a pay rate of \$16.71 per hour.
- j. Ms. Ashlee Crater, Cafeteria Substitute, effective September 5, 2023, at a pay rate of \$14.00 per hour.
- k. Ms. Lori Smith, Cafeteria Substitute, effective August 30, 2023, at a pay rate of \$14.00 per hour.
- l. Ms. Jenna-Marie Blackwell, Cafeteria Worker (T. Pearson), Muhlenberg Elementary Center, effective September 11, 2023, at a pay rate of \$19.79 per hour.

29C Acceptance of Resignations

Resolved, that the Board of Education of the Muhlenberg School District accept the following resignations:

- a. Ms. Erin Anagnost, Elementary Teacher, C.E. Cole Intermediate, pending release from Muhlenberg School District per PA School Code.
- b. Mr. Kyle Craig, Special Education Paraprofessional, Muhlenberg Junior High School, effective August 16, 2023.
- c. Mr. Joseph Collins, Math Teacher, Muhlenberg High School, pending release from Muhlenberg School District per PA School Code.
- d. Ms. Stefania Hoffman, Cafeteria Worker, C.E. Cole Intermediate, effective September 4, 2023.
- e. Ms. Tracey Pearson, Cafeteria Worker, Muhlenberg Junior High School, effective August 18, 2023.
- f. Ms. Heather Goeltz, Spanish Teacher, Muhlenberg Junior High School, resignation for the purpose of retirement, effective January 9, 2024.

- g. Ms. Melissa Schaeffer, Paraprofessional, Muhlenberg Elementary Center, effective August 29, 2023.
- h. Ms. Sharon Lobb, Cafeteria Worker, Muhlenberg High School, effective August 7, 2023.
- i. Ms. Alyssa Ferry, Science Teacher, Muhlenberg High School, pending release from Muhlenberg School District per PA School Code.
- j. Ms. Liliana Perez, Long-Term Substitute, Muhlenberg Elementary Center, effective September 7, 2023.

29D Sports Event Monitors for the 2023-2024 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve the Sports Event Monitors for the 2023-2024 School Year at the pay rate of \$15.00 per hour as presented.

29E Mentor Assignments

Resolved, that the Board of Education of the Muhlenberg School District approve the following mentor assignments at the professional rate of \$30.00 per hour for the 2023-2024 school year (Exhibit A-3):

- a. Mr. Matthew Kramer, mentor for Ms. Laura Darnell, Technology Education Teacher, Muhlenberg Junior High School, for thirty (30) hours.
- b. Ms. Alexandra Previti, mentor for Ms. Elizabeth Figueroa, English Teacher, Muhlenberg Junior High School, for sixty (60) hours.
- c. Mr. Christopher Luft, mentor for Mr. John Gantz, Science Teacher, Muhlenberg Junior High School, for sixty (60) hours.
- d. Ms. Lisa Bowersox, mentor for Ms. Nancy Paul-Francois, Special Education Teacher, Muhlenberg Junior High School, for thirty (30) hours.
- e. Ms. Jacqueline Ellis, mentor for Ms. Toni Crater, Science Teacher, Muhlenberg Junior High School, for thirty (30) hours.
- f. Ms. Tara Clemens, mentor for Mr. Tyler Werner, Special Education Teacher, Muhlenberg Junior High School, for sixty (60) hours.
- g. Ms. Melissa Blickley, mentor for Mr. Kedric Yoder, Long-Term Substitute Teacher, Muhlenberg Junior High School, for sixty (60) hours.
- h. Ms. Michelle Heckman, mentor for Ms. Lilah Shade, Special Education Teacher, Muhlenberg Elementary Center, for sixty (60) hours.
- i. Ms. Emily Rudderow, mentor for Mr. Shane Silas, Special Education Teacher, Muhlenberg Elementary Center, for thirty (30) hours.
- j. Ms. Jessica Levy, mentor for Ms. Gabriella Boyer, Elementary Teacher, Muhlenberg Elementary Center, for sixty (60) hours.
- k. Ms. Christine Law, mentor for Ms. Alissa Wenrich, Special Education Teacher, Muhlenberg Elementary Center, for sixty (60) hours.
- l. Ms. Jenna Jusits, mentor for Ms. Hailey Jack, Long-Term Substitute Teacher, C.E. Cole Intermediate, for sixty (60) hours.

- m. Ms. E. Lori Rubert, mentor for Ms. Erin Hole, Elementary Teacher, C.E. Cole Intermediate, for thirty (30) hours.
- n. Ms. Kristen Bagenstose, mentor for Ms. Lee Rogers, Elementary Teacher, C.E. Cole Intermediate, for thirty (30) hours.
- o. Mr. Eric Bieber, mentor for Mr. Wayne Downs, Special Education Teacher, C.E. Cole Intermediate, for thirty (30) hours.
- p. Ms. Megan Migliore, mentor for Ms. Paige McGrogan, Special Education Teacher, C.E. Cole Intermediate, for thirty (30) hours.
- q. Ms. Gretta Young, mentor for Ms. Makenzie Yablonsky, Special Education Teacher, C.E. Cole Intermediate, for thirty (30) hours.
- r. Ms. Kailey Quillman, mentor for Ms. Samantha Sites, Long-Term Substitute, C.E. Cole Intermediate, for thirty (30) hours.
- s. Ms. Toni Ritchey, mentor for Dr. Maria Lester, ELL Teacher, Muhlenberg High School, for thirty (30) hours.
- t. Ms. Jessica Dynda, mentor for Ms. Alyssa Kline, Muhlenberg Junior High School, for thirty (30) hours.
- u. Ms. Laura Klawiter, mentor for Ms. Tiffini Turk, Muhlenberg Junior High School, for sixty (60) hours.
- v. Ms. Amanda Kemmerer, mentor for Ms. Jennifer Biondo, Muhlenberg High School, for thirty (30) hours.
- w. Mr. Scott Keller, mentor for Mr. Christopher Antosy, Muhlenberg Junior High School, for sixty (60) hours.

29F Aquatics Personnel for the 2023-2024 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve the following revised aquatics personnel and salary schedule for the 2023-2024 school year as presented (Exhibit A-4).

29G Completion of Probation

Resolved, that the Board of Education of the Muhlenberg School District approve the completion of probation for the following classified employees:

- a. Ms. Joselynn Ruiz, Class A Secretary, Muhlenberg High School, completion of forty-five (45) day probation as of August 16, 2023 and recommended for permanent employment as of August 17, 2023.
- b. Ms. Kathleen Knoll, Cafeteria Worker, Muhlenberg Elementary Center, completion of forty-five (45) day probation as of August 23, 2023 and recommended for permanent employment as of August 24, 2023.
- c. Mr. Bruce Dutt, Cafeteria Worker, Muhlenberg Elementary Center, completion of forty-five (45) day probation as of August 23, 2023 and recommended for permanent employment as of August 24, 2023.

29H Co-Curricular Appointments

Resolved, that the Board of Education of the Muhlenberg School District approve the following co-curricular appointments:

- a. Ms. Nadia Hassan, MHS Varsity Girls Volleyball Assistant Coach (K. LaFaver), effective August 17, 2023, at a salary of \$4,350 (year 1).
- b. Mr. Taylor Kauffman, MHS Varsity Boys Soccer Co-Assistant Coach (E. Reinhart), effective August 17, 2023, at a salary of \$2,175 (year 1).
- c. Mr. Robert Sterley, MJHS Football Co-Assistant Coach (J. Rankin), effective August 17, 2023, at a salary of \$2,039 (year 1).
- d. Ms. Courtney Wenger, MHS Varsity Girls Field Hockey Assistant Coach (T. Henschel), effective August 17, 2023, at a salary of \$4,350 (year 1).
- e. Mr. Benjamin Alicea, MJHS Football Co-Assistant Coach (vacant), effective September 5, 2023, at a salary of \$2,039 (year 1).
- f. Ms. Jarra Dennis, MHS Girls Tennis Assistant Coach (vacant), effective September 6, 2023, at a salary of \$2,393 (year 1).
- g. Mr. Nathan Mohler, SHS Marching Band Director, effective August 31, 2023, at a salary of \$4,000 (year 5).
- h. Mr. Michael Bagenstose, Asst. Marching Percussion Director, effective August 31, 2023, at a salary of \$3,000 (year 5).
- i. Ms. Katherine Moyer, Asst. Marching Band Director, effective August 31, 2023, at a salary of \$3,000 (year 5).
- j. Mr. William Snelling, Asst. Marching Band Director, effective August 31, 2023, at a salary of \$2,912 (year 3).
- k. Ms. Kelsey Gift, Majorettes Director, effective August 31, 2023, at a salary of \$2,017 (year 12).
- l. Ms. Cheyenne Nester, Color Guard Director, effective August 31, 2023, at a salary of \$1,740 (year 2).

29I Request for Leave of Absence/FMLA Leave

Resolved, that the Board of Education of the Muhlenberg School District approve the request for a Leave of Absence/FMLA leave for the following employees:

- a. Employee No. 2452, Teacher, Leave of Absence/FMLA, effective on or about September 18, 2023 through on or about November 28, 2023.

29J Summer Hours for Professional Staff

Resolved, that the Board of Education of the Muhlenberg School District approve the following employee for summer hours (Exhibit A-5):

- a. Ms. Samantha Armstrong, increase to ninety-five (95) hours for additional Virtual School responsibilities to meet with families of virtual students, at the professional pay rate of \$30.00 per hour.

29K Professional Salary Adjustments for the 2023-2024 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve the Professional Salary Adjustments for the 2023-2024 school year as presented (Exhibit A-6).

29L Grade Level Leaders for the 2023-2024 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve the listing of Grade Level Leaders for the 2023-2024 school year as presented (Exhibit A-7).

29M Department Chairpersons for the 2023-2024 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve the listing of Department Chairpersons for the 2023-2024 school year as presented (Exhibit A-8).

Management

Resolution Nos. 30 - 32

Moved by Mr. Hoffmaster and Mrs. Eagle, that the Board of Education of the Muhlenberg School District approve **Management Resolution No. 30 through Resolution No. 32** in their entirety.

Yeas: Mr. Hoffmaster, Ms. Howard, Mr. Hyneman, Mr. Lupia, Mrs. Mengle, Mr. Nelson, Mr. Vasquez, Mrs. Eagle. The motion **carried** unanimously.

30 Adoption of Policies

Resolved, that the Board of Education of the Muhlenberg School District adopt the following district policies (Exhibit B-1):

- a. Policy No. 800, Records Management
- b. Policy No. 830, Security of Computerized Personal Information/Breach Notification
- c. Policy No. 830.1, Data Governance - Storage/Security

31 Election of PSBA Officers

WHEREAS, instead of individuals voting during the PASA-PSBA School Leadership Conference in October, each school entity will have one vote for each officer and at-large representative position;

WHEREAS, this will require boards of the various school entities to come to a consensus on each candidate and cast their vote electronically during the open voting period (September 11, 2023 through October 27, 2023). The voting will be done through a secure, third-party, web-based voting site that will require a login password;

WHEREAS, one person from each member school entity will be authorized as the official person to cast the vote on behalf of his or her school entity. In the case of school districts, it will be the Board secretary who will cast votes on behalf of the school board as follows:

President Elect - One Year Term

Ms. Allison Mathias, North Hills School District

Vice President - One Year Term

Ms. Sabrina Backer, Franklin Area School District

PSBA Treasurer - Three Year Term

Ms. Karen Beck Pooley, Bethlehem Area School District

Western Zone Representative - Three Year Term

Ms. Marsha Pleta, Washington School District

Section W3 Advisor - Two Year Term

Mr. Erik Meredith, East Allegheny School District

Trustee (term ends Dec. 31, 2026)

Ms. Marianne Neel

Mr. Michael Faccinetto

Forum Steering Committee (term ends Dec. 31, 2025)

Ms. JamieLynn Zimerofsky, Schuylkill IU 29

Ms. Jennifer Davidson, Manheim Township School District

32 Approval of Revised School Resource Officer Memorandum of Understanding

Resolved, that the Board of Education of the Muhlenberg School District approve the revised SRO Agreement between Muhlenberg Township Police Department and Muhlenberg School District as presented (Exhibit B-2).

Physical Plant and Transportation

Resolution No. 33 - 35

Moved by Mr. Hoffmaster and Mrs. Eagle that the Board of Education of the Muhlenberg School District approve **Physical Plant and Transportation Resolution No. 33 through Resolution No. 35** in their entirety.

Yeas: Ms. Howard, Mr. Hyneman, Mr. Lupia, Mrs. Mengle, Mr. Nelson, Mr. Vasquez, Mrs. Eagle, Mr. Hoffmaster,. The motion **carried** unanimously.

33 American Red Cross Facility Use Agreement

Resolved, that the Board of Education of the Muhlenberg School District approve the following Facility Use Agreement for American Red Cross as presented (Exhibit C-1).

34 Replacement of MJHS Soundboard and Microphone System

Resolved, that the Board of Education of Muhlenberg School District approve the replacement of the Muhlenberg Junior High School soundboard and microphone system at a total cost of \$56,785 (funded through Capital Reserve Fund) as presented (Exhibit C-2).

35 Sunday Facility Use Request

Resolved, that the Board of Education of the Muhlenberg School District approve the following Sunday Facility Use Request (Exhibit C-3):

- a. Church of Latter Day Saints, use of the Muhlenberg High School auditorium on Sunday, November 5, 2023 to hold a regional organizational meeting.

Budget and Finance

Resolution Nos. 36 - 39

Moved by Mrs. Eagle and Mr. Hoffmaster that the Board of Education of the Muhlenberg School District approve **Budget and Finance Resolution Nos. 36 through 39 (Resolution No. 38 pulled for separate vote by Mr. Nelson)** in their entirety.

Yeas: Mr. Hyneman, Mr. Lupia, Mrs. Mengle, Mr. Nelson, Mr. Vasquez, Mrs. Eagle, Mr. Hoffmaster, Ms. Howard. The motion **carried** unanimously.

36 Approval of Financial Reports

Resolved, that the Board of Education of the Muhlenberg School District approve the following financial reports and that they become part of the permanent record of the meeting (Exhibit D-1):

Fund	Treasurer's Report	Financial Report	Bills Paid Month	Investments	Budget Transfers
General	July 2023	July 2023	Aug 2023 Ck#54983-55203 V#27737-27792	July 2023	
Cafeteria	July 2023	July 2023	Aug 2023 Ck# 7930-7960 V#3019-3021	July 2023	

Capital Reserve (Fund 32)	Aug 2023	Aug 2023	Aug 2023 Ck#954-957		
Activity	July 2023	July 2023			

37 Student Activity Accounts

Resolved, that the Board of Education of the Muhlenberg School District authorize closing the student activity account for the Class of 2023 and transferring the remaining balance to the "Class of 2024," "Class of 2025," "Class of 2026," accounts; and creating a new "Class of 2026" and "The Swole Patrol Powerlifting Club" activity account (Exhibit D-2).

38 Pulled for separate vote.

39 Expense Approval Modification

Resolved, that the Board of Education of the Muhlenberg School District approve the additional cost of the ice machine for the Athletic Trainer's room in the amount of \$899.54 (funded through Capital Reserve Fund) (Exhibit D-4).

Resolution No. 38

Moved by Mr. Hoffmaster and Mr. Nelson that the Board of Education of the Muhlenberg School District approve **Budget and Finance Resolution No. 38** in its entirety.

Yeas: Mr. Lupia, Mrs. Mengle, Mr. Nelson, Mr. Vasquez, Mrs. Eagle, Mr. Hoffmaster, Ms. Howard, Mr. Hyneman. The motion **carried** unanimously.

38 Parameter Bond Purchase Agreement

Resolved, that the Board of Education of the Muhlenberg School District, authorize the parameter bond purchase agreement as presented (Exhibit D-3).

Education

Resolution Nos. 40 – 52

Moved by Mrs. Eagle and Mr. Hoffmaster, that the Board of Education of the Muhlenberg School District approve **Education Nos. 40 through 52** in their entirety.

Yeas: Mrs. Mengle, Mr. Nelson, Mr. Vasquez, Mrs. Eagle, Mr. Hoffmaster, Ms. Howard, Mr. Hyneman, Mr. Lupia. The motion **carried** unanimously.

40 Student Tuition Agreements for the 2023-2024 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve the following student tuition agreements for the 2023-2024 school year as presented (Exhibit E-1):

- a. Student #38475, New Story
- b. Student #41471, New Story
- c. Student #39542, New Story
- d. Student #34708, The Vista School

41 Students to Begin the 2023-2024 School Year as a Non-Resident Student

Resolved, that the Board of Education of the Muhlenberg School District approve the request for the following students to begin the 2023-2024 school year as a non-resident student (Exhibit E-2):

- a. Student No. 41648, Kindergarten, MEC
- b. Student No. 41698, Kindergarten, MEC
- c. Student No. 41699, 5th Grade, C.E. Cole

42 Student to Complete Senior Year as a Non-Resident Student

Resolved, that the Board of Education of the Muhlenberg School District approve the request for the following senior to complete the 2023-2024 school year as a non-resident student (Exhibit E-3):

- a. Student No. 35751, grade 12, Muhlenberg High School

43 Renewal of Medicaid Access Reimbursement Contract

Resolved, that the Board of Education of the Muhlenberg School District approve the contract with Mrs. Linda Woodin, MS, CRNP, BC to provide the Muhlenberg School District with Medical Provider Authorization of School Based Access Program services from July 1, 2023 through June 30, 2024, at a rate of \$8.00 per IEP reviewed, as presented (Exhibit E-4).

44 Acceptance of Gifts, Grants, Donations

Resolved, that the Board of Education of the Muhlenberg School District accept the following donations in accordance with district Policy 702, Gifts, Grants, Donations:

- a. Kozloff Stoudt Attorneys, donation of forty-eight (48) bookbags and school supplies for students in the Muhlenberg School District.
- b. Mrs. Heather Garl and Mr. Joseph Garl, donation of an 8' X 12' American Flag to be displayed at the soccer field in the Muhlenberg School District.

45 Approval of the Administration of the Pennsylvania Youth Survey (PAYS)

Resolved, that the Board of Education of the Muhlenberg School District approve the administration of the Pennsylvania Youth Survey (PAYS) to students in grades four (4), six (6), eight (8), ten (10) and twelve (12) in September 2023 through January 2024 (Exhibit E-5).

46 Approval of Safe Berks Memorandum of Understanding

Resolved, that the Board of Education of the Muhlenberg School District to approve the Memorandum of Understanding between the Muhlenberg School District and Safe Berks for a partnership program at the Muhlenberg Junior High School to provide a comprehensive SEL curriculum (SAFE-T) designed specifically for middle school communities as presented (Exhibit E-6).

47 Health Services Agreement for the 2023-2024 School Year

Resolved, that the Board of Education of the Muhlenberg School District approve the health services agreement with Dr. Karen Wang to provide school physician services for the district for the 2023-2024 school year (Exhibit E-7).

48 Conference Requests

Resolved, that the Board of Education of the Muhlenberg School District approve the following conference requests (Exhibit E-8):

- a. Ms. Amy Chiarelli, to attend the NCTM Annual Meeting and Exposition in Washington, DC on October 24, 2023 to October 27, 2023 at a cost not to exceed \$1,546.33 (funded through Title II).
- b. Ms. Amy Madeira, to attend the NCTM Annual Meeting and Exposition in Washington, DC on October 24, 2023 to October 27, 2023 at a cost not to exceed \$1,348.52 (funded through Title II).

49 Extended School Year Student Tuition Agreement

Resolved, that the Board of Education of the Muhlenberg School District approve the following extended school year student tuition agreement as presented (Exhibit E-9):

50 Center for Child Assessment & Therapy Agreement

Resolved, that the Board of Education of the Muhlenberg School District approve the agreement between Center for Child Assessment & Therapy and the Muhlenberg School District to provide an Independent Educational Evaluation for student #38552 for \$4,400 (Exhibit E-10).

51 Certificate of Support Students

Resolved, that the Board of Education of the Muhlenberg School District approve the enrollment of Certificate of Support Students, PA School Code 1302, for the 2023-2024 School Year as listed (Exhibit E-11).

52 Settlement Agreement and Release

Resolved, that the Board of Education of the Muhlenberg School District approve the settlement agreement and release for student #30425 as presented (Exhibit E-12).

Student Activities

There was none.

Minutes

Resolution No. 53

53 Approval of Minutes

Review minutes of the Committee of the Whole Meeting of August 9, 2023 and the Regular Board Meeting of August 9, 2023.

Moved by Mrs. Eagle and Mr. Vasquez, that the minutes of the Committee of the Whole Meeting of June 14, 2023, the Regular Board Meeting of June 14, 2023 and the Special Board Meeting of June 20, 2023.

Yeas: Mr. Nelson, Mr. Vasquez, Mrs. Eagle, Mr. Hoffmaster, Ms. Howard, Mr. Hyneman, Mr. Lupia, Mrs. Mengle. The motion **carried** unanimously.

Old Business

There was none.

New Business

Dr. Macharola reminded the Board that next month's board meeting there will be two Wednesdays, the October 4th meeting will be strictly one item; building projects. The following week there will be a Committee of the Whole Meeting followed by the Regular Board meeting on October 11, 2023.

Hearing of Visitors

Presentation is limited to approximately two minutes per person. Should any citizen require more than the two minutes allocated, please contact the Superintendent prior to the meeting. He will coordinate such requests for the Board. Citizens addressing the Board should be aware that the meeting is being taped.

There were none.

MSD/RMCTC Board Visitor of the Month

Schedule 2023-2024

September	Mrs. Cindy Mengle
October	Mr. Garrett Hyneman
November	Mrs. Kristyna Eagle
December	Mr. J. Tony Lupia, Jr.
January	Mr. Otto W. Voit, III
February	Mr. Mark Nelson
March	Mr. Miguel Vasquez

April Ms. Janet Howard
May Mr. Richard E. Hoffmaster

Review of Board Meetings and Calendar of Events

August 9	6:30 PM	COW and Regular Board Meeting
September 6	7:00 PM	COW Meeting
September 11	6:30 PM	RMCTC Board Meeting
September 13	7:00 PM	Regular Board Meeting
October 4	7:00 PM	COW Meeting
October 9	6:30 PM	RMCTC Board Meeting
October 11	7:00 PM	Regular Board Meeting
November 1	7:00 PM	COW Meeting
November 8	7:00 PM	Regular Board Meeting
November 13	6:30 PM	RMCTC Board Meeting
December 4	6:30 PM	Annual Organization Meeting; COW; Regular Board Meeting

54 Adjourn Meeting

Moved by Mrs. Eagle and Mr. Vasquez, that there being no further business to come before the Board, the meeting be adjourned. Meeting adjourned at 7:33 PM.

Yeas: Mr. Vasquez, Mrs. Eagle, Mr. Hoffmaster, Ms. Howard, Mr. Hyneman, Mr. Lupia, Mrs. Mengle, Mr. Nelson. The motion **carried** unanimously.

Attest:


Cindy L. Mengle
Secretary